

COLUMBUS STATE UNIVERSITY

Graduate Admission  
Application

**It's your life.**

*It's your world. It's your classroom. Take part in it.*

## APPLICANT PROCEDURES

1. Please print all entries except your signature.
2. In accordance with Board of Regents Policy 4.3.4, all applicants who are accepted for admission or readmission to Columbus State University for Fall, 2011 or any academic semester thereafter, and who seek to be classified as in-state for tuition purposes, will be required to provide validation of residency and lawful presence in both the State of Georgia and the United States. Acceptance to Columbus State University is conditional until lawful presence is verified.
3. Submit this Application for Admission form, accompanied by a \$50 non-refundable application fee, to the Admissions Office. A check or money order should be made payable to CSU; the university is not responsible for cash sent through the mail. Exception: Georgia Residents 62 years of age or older, and previously enrolled students do not pay the application fee. Note: Georgia residents 62 years of age or older must provide proof of age for fee waivers.
4. Applicants seeking admission to a Master's program must request that an official transcript from each college or university attended be sent directly to the Admission Office. Applicants seeking admission to the Specialist in Education program need only to request an official transcript from the institution where the Master's degree was earned. EdS applicants must have teaching experience verified by Superintendent of Schools and must submit a copy of your clear renewable teaching certificate.
5. All applicants requesting admission to a graduate program are required to submit official test scores on an entrance examination appropriate to the degree objective. All graduate programs require the Graduate Record Exam (GRE) except Master of Public Administration and Master of Business Administration. The Master of Public Administration will also accept scores from the Miller Analogies Test (MAT). The Master of Business Administration will accept scores from the Graduate Management Admission Test (GMAT). Requests for GMAT and GRE scores may be sent to ETS at the following addresses:  
Graduate Management Admissions Test      ETS, Box 966, Princeton, NJ 08540  
Graduate Record Examination              ETS, Box 966, Princeton, NJ 08540  
Applicants who wish to take any of these examinations on the CSU campus should contact the Testing Center at (706) 507-8020. Scores from tests taken more than five years prior to application for admission will not be accepted.
6. Additional requirements may apply for some programs.
7. A completed Certificate of Immunization must be received in the Admissions Office before enrollment. Forms are available in the Admissions Office and also on the web at: [www.columbusstate.edu/admissions](http://www.columbusstate.edu/admissions).
8. Degree-seeking applicants are considered for admission upon the receipt of all required credentials. Applicants seeking admission as transient or audit students should contact the Admission Office or refer to the university catalog for specific procedures. \*Applicants seeking non-degree status should contact the Admissions office for specific requirements. (See Admissions Information section on Application).
9. Data such as ethnic origin, sex, and handicap are used for statistical reporting and will not be used in any way for rendering admission decisions.
10. Action will not be taken on the application until all the credentials listed above have been received. When an application becomes ready for action during a peak period of activity in the Admissions Office, notification of action may be delayed. Ordinarily, application processing requires from two to three weeks.
11. Applicants seeking financial assistance should contact the Financial Aid Office well in advance of the semester in which they wish to enter and obtain the necessary forms and application procedures.
12. For a copy of the current year's university catalog, please visit our website at [www.ColumbusState.edu](http://www.ColumbusState.edu).

# Graduate Admission Application



COLUMBUS STATE UNIVERSITY

Please print all information and check the appropriate boxes  
A one-time \$50 application fee is required.

Admissions Office • Columbus State University  
4225 University Avenue Columbus, Georgia • 31907-5645 • (706)507-8800

## APPLICANT INFORMATION

**Social Security Number** (Required of all applicants) \_\_\_\_\_

**Name** \_\_\_\_\_  
*Last First Middle Jr., etc.*

**Permanent Address** \_\_\_\_\_  
*Number and Street Work Telephone Home Telephone (include Area Code)*

\_\_\_\_\_ *City State Zip + 4 Country (if not U.S.)*

**Mailing Address** \_\_\_\_\_  
 (or check if same as above) *Number and Street Telephone (include Area Code)*

\_\_\_\_\_ *City State Zip + 4 Country (if not U.S.)*

**Former/Maiden Name (if applicable)** \_\_\_\_\_  
*Last First*

**Ethnic origin OPTIONAL for admission but REQUIRED prior to enrollment.**

**Date of Birth**  
(Month, day, year)  
\_\_\_\_\_

**Sex**  
 Male  
 Female

**Citizenship Status**  
 U.S. Citizen  
 Non-Resident Alien (International Student)  
 Resident Alien (Permanent Resident)  
(If Resident Alien, attach form  
1-551: Permanent Visa Card)

**Race / Ethnic Origin**  
Are you Hispanic or Latino? Yes No  
What is your race? (Choose one or more)  
 White  
 Black or African-American  
 Asian  
 American Indian or Native Alaskan  
 Native Hawaiian or Pacific Islander

**Native Language**  
 English  
 Other \_\_\_\_\_  
*Specify*

**County of Permanent Address** \_\_\_\_\_ **Country of Citizenship** \_\_\_\_\_

### Residency Status:

**Are you applying for In-State Tuition?**  Yes  No

Legal Resident of Georgia?  Yes  No If Yes, For How Long? \_\_\_\_\_ / \_\_\_\_\_  
Years/Months If No, What State? \_\_\_\_\_

Are you a legal resident of Lee or Russell County in Alabama?  Yes  No If Yes, For How Long? \_\_\_\_\_ / \_\_\_\_\_  
Years/Months

Have you or your parents filed a Georgia Income Tax Return as a resident of Georgia?  Yes, Last year filed? \_\_\_\_\_  No

Are you currently active duty military or a dependent of someone who is active military?  Yes  No Home State of Record: \_\_\_\_\_

Are you registered to vote in the State of Georgia?  Yes  No

Do you hold a drivers license issued by the State of Georgia?  Yes  No

NOTE: For fee assessment purposes, documentation to support the above statements may be requested.

## ADMISSIONS INFORMATION

**Year and Semester You Plan To Enter:**  Fall  Spring  Summer 20 \_\_\_\_\_

**Classification:**  Degree Seeking  Transient  Audit  Non-degree\*  
(\*Restrictions apply - re-certification or endorsement)

### Examinations:

Graduate Management Admission Test (GMAT)  Graduate Record Exam (GRE)  Miller Analogies Test (MAT)

### All Previous Educational Experience (Include prior attendance at CSU.)

Last College	Institution	Location City, State	Dates of Attendance From / To	Graduation Date	Major	Degree Obtained
College	_____	_____	_____	_____	_____	_____
College	_____	_____	_____	_____	_____	_____
College	_____	_____	_____	_____	_____	_____

# INTENDED PROGRAM OF STUDY

## Please check intended Master's Program

### \_\_\_ Master of Business Administration (MBA)

- \_\_\_ MBA
- \_\_\_ Web MBA

### \_\_\_ Master of Public Administration (MPA)

- \_\_\_ Governmental Administration
- \_\_\_ Health Services Administration
- \_\_\_ Justice Administration

### \_\_\_ Master of Science (MS):

- \_\_\_ Applied Computer Science
  - \_\_\_ Software Development
  - \_\_\_ Information Assurance
  - \_\_\_ Modeling and Simulation
- \_\_\_ Applied Computer Science (On-line)
  - \_\_\_ Software Development
  - \_\_\_ Information Assurance
  - \_\_\_ Modeling and Simulation
- \_\_\_ Community Counseling
- \_\_\_ Environmental Science
- \_\_\_ Environmental Science Non Thesis Track
- \_\_\_ Exercise Science
- \_\_\_ Organizational Leadership
  - \_\_\_ Human Resources
  - \_\_\_ Servant Leadership
- \_\_\_ Nursing
- \_\_\_ Public Safety Administration

### Specialist in Education Program (EdS):

- \_\_\_ Early Childhood Education
- \_\_\_ Educational Leadership
- \_\_\_ Middle Grades Education
- \_\_\_ Special Education
- \_\_\_ Secondary Education
  - \_\_\_ English Language Arts
  - \_\_\_ Science
  - \_\_\_ Mathematics
  - \_\_\_ Social Science

### \_\_\_ Master of Music (MM):

- \_\_\_ Artist Diploma (Certificate)
- \_\_\_ Music Education
- \_\_\_ Music Performance

Concentration: Conducting (Choral and Instrumental)

### \_\_\_ Master of Education (MEd):

- \_\_\_ Art Education
- \_\_\_ Early Childhood Education
- \_\_\_ Educational Leadership
- \_\_\_ Higher Education
- \_\_\_ Health and Physical Education
- \_\_\_ Middle Grades Education
  - \_\_\_ English
  - \_\_\_ Math
  - \_\_\_ Science
- \_\_\_ School Counseling
- \_\_\_ Secondary English Lang. Arts
- \_\_\_ Secondary Mathematics Education
- \_\_\_ Secondary Science Education
- \_\_\_ Secondary Social Science Education
- \_\_\_ Special Education
  - \_\_\_ General Curriculum
- \_\_\_ Teacher Leadership
- \_\_\_ Theatre Education

### \_\_\_ Post Graduate Certificates:

- \_\_\_ Information Systems Security Professional Graduate Certificate
- \_\_\_ Information Systems Security Officer Graduate Certificate
- \_\_\_ Modeling and Simulation Graduate Certificate
- \_\_\_ School Counseling
- \_\_\_ Marriage Family Therapy
- \_\_\_ Healthcare Informatics Certificate
- \_\_\_ Nurse Educator Certificate

### \_\_\_ Master of Art (MA):

- \_\_\_ History
- \_\_\_ History-Race, Ethnicity & Society

### \_\_\_ Master of Arts in Teaching (MAT):

- \_\_\_ Art Education
- \_\_\_ Early Childhood Education
- \_\_\_ Health and Physical Education
- \_\_\_ Middle Grades Education
  - \_\_\_ English
  - \_\_\_ Math
  - \_\_\_ Science
  - \_\_\_ Social Studies
  - \_\_\_ Reading
- \_\_\_ Secondary English Education
- \_\_\_ Secondary Mathematics Education
- \_\_\_ Secondary Biology Education
- \_\_\_ Secondary Chemistry Education
- \_\_\_ Secondary Earth Science Education
- \_\_\_ Secondary History Education
- \_\_\_ Special Education -General Curriculum

### \_\_\_ Non-Degree:

- \_\_\_ Re-Certification
- \_\_\_ Endorsement
  - \_\_\_ Reading
  - \_\_\_ Gifted
  - \_\_\_ Pre-School Special Education
  - \_\_\_ Computer Science
  - \_\_\_ ESOL

### Georgia On My Line (GOML):

- \_\_\_ MEd Accomplished Teaching
- \_\_\_ MAT Secondary Mathematics
- \_\_\_ MAT Secondary Science

### Doctoral Program (EdD):

- \_\_\_ Ed.D. in Curriculum and Leadership

Do you hold a valid teaching certificate?  Yes  No If yes, what state? \_\_\_\_\_ Type (level) of certificate \_\_\_\_\_ Area (field) of certification \_\_\_\_\_

## ADDITIONAL INFORMATION

- Have you ever applied to CSU as an undergraduate or graduate student?  Yes  No If yes, date \_\_\_\_\_ , \_\_\_\_\_
- Have you ever been enrolled at CSU as an undergraduate or graduate student?  Yes  No
- Are you currently enrolled in the last institution attended?  Yes  No If yes, request final transcript be sent to the CSU Admissions Office.
- Telephone number where you can be reached during the day \_\_\_\_\_
- State briefly why you want to attend CSU \_\_\_\_\_
- If you will need any special services while on campus because of a disability, please contact our Office of Disability Services at 507-8755.
- Are you currently active duty military or a dependent of someone active duty military?  Yes  No  
If yes, contact the Admissions Office for possible waiver of non-resident fees.
- Have you ever been convicted of any criminal offense other than a traffic violation or do you have charges pending?  Yes  No
- If you are part of the military community, please answer the question(s) below that best fit your status:  
Are you Active Duty Military?  Yes  No Or are you a dependent of someone who is Active Duty Military?  Yes  No  
Are you a Reservist?  Yes  No Or are you a dependent of someone who is a Reservist?  Yes  No  
Are you a Veteran?  Yes  No Or are you a dependent of someone who is a Veteran?  Yes  No
- How did you hear about CSU? Please circle on:  
CSU website                      CSU Graduate facebook page                      Newspaper                      Word of mouth                      Other

All applications and documents required must be received in the Admissions Office by the published deadline date.

## CERTIFICATION

I understand that any material false statement made knowingly and willfully by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

Signature \_\_\_\_\_ Date \_\_\_\_\_