

**Columbus State University**  
**Nursing Advisory Board Meeting Minutes**  
 September 17, 2012  
**Cunningham 209**

**ADVISORY BOARD MEMBERS PRESENT:** Sheri Noviello, Jill Hiers, Bonnie Franco, Wanda Johnson, Tony Miller, Bobby Saulnier, Delicia Williams, Jennifer Marlowe, Sheila Mayfield, Keron Bush, Carol George, Michelle Breifelder, Denotra Galliard, Mindy Scheilde, Sonya Hardin, Diane Thurman & Paige Harford

**SON FACULTY PRESENT:** Tammy Condrey, Nancy Mitchell-Merrill, Gail Jones, Sally Richter, Stacey Meyers-Prosyniuk, Lisa O'Steen, Dona-Lee Ferguson, Mimi Merriman, Brittany Grissette, Terry Lahnstein, Noreen McDonough, Mandy Hawkins, Sherika Derico, Stephanie Lahnala, Joanie Warden, Theresa Conklin, & Tonya Santo

Call to order at 11:55p.m.		
Welcome	Jill Hiers welcomed everyone to the September meeting.	
Approval of Minutes		
<ul style="list-style-type: none"> <li>• Direction Board is heading</li> <li>• EBI Employer Survey</li> </ul>	<ul style="list-style-type: none"> <li>• Sheri Noveillo and Jill Hiers have met several times during the summer to discuss the direction in which the CSU School of Nursing Advisory Board should be heading.</li> <li>• Sheri Noviello is excited about the future of the School of Nursing. The SON is now using EBI (Educational Benchmarking, Inc.) for surveying in the clinical facilities. EBI has developed surveys for graduates, the alumni and employers. Noreen McDonough is the chair of the Program Evaluation Committee. The biggest issue SON is facing is assessing the opinion of the employers. Only two surveys were received back last year. Another issue is keeping up with valid email addresses for students once they have graduated.</li> </ul>	<ul style="list-style-type: none"> <li>• The format of the meetings will be changing directions this year. Reports will be replaced with soliciting input from the Board concerning the program as well as discussing the needs of both the School of Nursing and the different facilities.</li> <li>• Two suggestions were given: (1) the graduate residency program and (2) Human Resources at the different facilities. After discussion, it was agreed that Human</li> </ul>

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<ul style="list-style-type: none"> <li>• General feedback</li> </ul>	<p>Who would be the best person or department to go to for the employer. Because of low response rates, it is not possible to have a good, accurate picture of the nursing program.</p> <ul style="list-style-type: none"> <li>• In order to have accurate picture of how many CSU grads are employed in the region, accurate data from the facilities is needed. Items such as: How many CSU graduates are employed at the different facilities? What degrees do they have?</li> <li>• Jill Hiers asked if the needed data is routinely captured at the different facilities or if this would be in addition to info typically collected.</li> <li>• Would there be a historical issue?</li> <li>• There was a concern about data overlapping due to a student receiving a degree from one university and an additional degree from a different university.</li> <li>• Would the clinical facilities be interested in receiving data? What type of data would be useful?</li> </ul>	<p>Resources would be the best area to gather the info needed. EBI sends an email out with the link to the assessment.</p> <ul style="list-style-type: none"> <li>• The general reply was that the data needed was not typically collected. Bonnie Franco will check on this for the Medical Center and Delicia Williams will check for St. Francis. The smaller facilities replied that they could simply reply via email.</li> <li>• New method of collecting info would start with current data.</li> <li>• Bonnie Franco suggested that Sheri Noveillo develop a template for needed data and send to facilities.</li> <li>• The clinical facilities would be interested in receiving data. It would be helpful for the facilities to know the number of students in</li> </ul>
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	<ul style="list-style-type: none"> <li>Bonnie Franco asked what the capacity was for the RN-BSN program</li> <li>CSU School of Nursing will be submitting a proposal to the Board of Regents for FNP in partnership with Georgia Health Sciences beginning in 2014. GHS also offers a DNP program.</li> </ul>	<p>each of the programs. As for this year, there are 118 in the junior class, 84 in the senior class, approximately 65 in the RN-BSN program and approximately 14 in the MSN (with different starting times).</p> <ul style="list-style-type: none"> <li>Mandy Hawkins responded with a goal of 100. She is pleased with the number enrolled at the present time, however she is not satisfied.</li> </ul>
<ul style="list-style-type: none"> <li>Other</li> </ul>	<ul style="list-style-type: none"> <li>Sheri Noviello explained that COEHP highlighted alumni throughout the year by recognizing alumni with awards they have received. She would like to see the School of Nursing to be a bigger part of this event. Thanks to the efforts of Chris Smith, we now have about 200 on our alumni list.</li> <li>The SON has changed from NLNAC to CCNE (Commission on Collegiate Nursing Education) for accreditation. Sheri Noviello asked for volunteers from the Advisory Board to sit on one of the three following committees with</li> </ul>	<ul style="list-style-type: none"> <li>The different facilities were asked to inform Sheri Noviello when a CSU School of Nursing alumni received an award as well as the name of the award. Bonnie Franco suggested that this be included on the template that Sheri Noviello will be developing.</li> <li>Tony Miller volunteered to serve on the Policies and Bylaws Committee.</li> </ul>

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	<p>SON faculty: Program Evaluation Committee, Curriculum Committee or Policies and Bylaws Committee. Serving on these committees gives the clinical facility an opportunity to be involved and to set the stage for future employees. Sheri Noviello would like to see at least one Board member on each of the committees.</p>	<p>Michelle Breitfelder and Sonya Hardin volunteered to serve on the Program Evaluation Committee. Michelle Breitfelder also volunteered to serve on the Curriculum Committee. Sonya Hardin, Diane Thurman, Bonnie Franco, Paige Harford, Denotra Gallaird and Sheila Mayfield have volunteered to serve on the Curriculum Committee. Thanks to all of you!</p>
<ul style="list-style-type: none"> <li>• Fundraiser</li> </ul>	<ul style="list-style-type: none"> <li>• A CSU graduate has agreed to chair the planning committee for the fundraiser.</li> </ul>	<ul style="list-style-type: none"> <li>• Need to advertise band. The band is typically a big draw.</li> </ul>
<p><b>NEW BUSINESS</b></p>		
<ul style="list-style-type: none"> <li>• Electronic Access for Students</li> </ul>	<ul style="list-style-type: none"> <li>• Christy Schwarting stated that faculty can get into EMR (electronic medical record); however students cannot get in or make copies. The faculty member has to use their code for students. This takes up too much of the faculty member's time, due to the fact that the faculty member must stay at the computer with the student. Faculty said that access to the computers needs to be the same as access to charts. Sumer explained that there is a security issue due to the fact that once someone is logged in they have access to not only that particular floor's records, but the entire hospital. Students need to be able to log in, work independently in accordance with HIPA, and strive for</li> </ul>	<ul style="list-style-type: none"> <li>• Bobby Saulnier, Bonnie Franco, Christy Schwarting, Delicia Williams, Lisa O'Steen, Mimi Merriman and Sumer Buckner have agreed to serve on a sub-committee to address this issue.</li> </ul>

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<ul style="list-style-type: none"> <li>Tower Day Research Presentations</li> </ul>	<p>autonomy as they progress through the program. The goal is for the students to access the EMR for the promotion of critical thinking, clinical decision making, and to increase familiarity with any EMR system.</p> <ul style="list-style-type: none"> <li>Tower Day 2012 is focused on undergraduates. The School of Nursing had the largest group of participants. Of those participating, 16 groups did presentations and 3 groups did podium presentations. Some of these students won two of the major awards. CD's with PowerPoint presentations and guidelines were distributed to Advisory Board members present at the meeting.</li> <li>The posters were outstanding.</li> <li>Cheryl has officially turned over the "EBP gavel" to Noreen. Cheryl will continue to be on the teaching team.</li> </ul>	<p>Christy Schwarting agreed to serve as chair.</p> <ul style="list-style-type: none"> <li>Please let Cheryl Smith know if there are any topics you would like to know more about.</li> <li>It was suggested that the date for next year's Tower Day be announced sooner.</li> <li>If you would like to display any of the posters that were displayed at the meeting, please see or call Terri Conner.</li> </ul>
<ul style="list-style-type: none"> <li>Study Abroad Update</li> </ul>	<ul style="list-style-type: none"> <li>Stacey Meyers-Prosyniuk stated that she, Sally Richter and Dell Miller would be the faculty members from SON to go on the trip to Ireland. They are waiting on approval for students to go. The student trip will be during spring break. They will explore the history of Irish nursing.</li> <li>An additional study abroad is being planned to South Africa or Ecuador.</li> </ul>	
<ul style="list-style-type: none"> <li>Faculty Update</li> </ul>	<ul style="list-style-type: none"> <li>Cheryl Smith introduced Stephanie Lahnala, who is in the position of Director of Advising and Recruiting for the PACE (Preceptorship, Advising and Clinical Experience) office.</li> <li>Also introduced in her new position as Associate Director of Undergraduate Programs was Tonya Santo.</li> </ul>	

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<ul style="list-style-type: none"> <li>• Other</li> </ul>	<ul style="list-style-type: none"> <li>• COEHP has a magazine go out every fall and spring. In this springs issue, three of the six articles were from the School of Nursing faculty. They were Stephanie Lewis, Tammy Condrey, Sally Richter, Leslie Painter, Sherika Derico, Lisa Frander &amp; Mandy Hawkins (2 articles).</li> <li>• Jill Heirs stated that after being on the Advisory for more than three years, this is the most upwardly moving group she has been a part of. This has been a very exciting experience.</li> </ul>	<ul style="list-style-type: none"> <li>• Congratulations Ladies!</li> </ul>
Meeting adjourned 12:42 PM		

Recorder: **Terri Conner**

Reviewed by: Sheri Noviello